



Claydon with Clattercote

CLAYDON WITH CLATTERCOTE PARISH COUNCIL

The council is hereby summoned to a meeting of the Parish Council to be held on:
Tuesday 3rd September at 19:30pm in Claydon Church Room

Council: Cllrs Gary Denham, Rebecca Meyrick & David Knight

AGENDA

34. Apologies for absence

35. Members' declarations of interest for items on the agenda

36. Public participation session. The time allocated is at the discretion of the council/chairman but generally is restricted to a maximum of 20 minutes. Residents are invited to give their views and question the parish council on issues on this agenda, or raise issues for future consideration at the discretion of the chairman. Members of the public may not take part in the parish council meeting itself. This period is not part of the formal meeting; brief notes will be appended to the minutes as an aide memoire.

37. To approve the minutes of the Parish Council (PC) meeting held on 9th July 2024

38. Report from District Councillor

39. Report from County Councillor

40. Adoption of the following policies

- Co-option policy
- Health and safety policy
- Working with volunteers policy
- Safeguarding policy

41. Co-option of new councillors

42. Actions from previous meetings

a) Flooding around Church Lane	Ongoing	Cllr Denham
b) Nest Boxes by sewage work trees	In Progress	Cllr Denham
c) Dog Lane	In Progress	Cllrs Denham & Meyrick
d) Village event	In Progress	Cllr Denham
e) To consider and approve the purchase of 3 benches and 2 picnic tables	In Progress	Cllr Meyrick

Community - Support our local communities, encourage inclusion and diversity.

Environment - Protect and enhance our local environment.

Governance - Promote participation, good management, and efficiency.

To maintain and enhance the quality of life and sense of community within the Parish of Claydon & Clattercote.

To safeguard the individual character of our village and protect its rural environment whilst supporting sustainable development that meets the needs of residents now and in the future.

f) Update on planting project for the village, Trust for Oxfordshire grant application	In Progress	Clr Meyrick
g) Tree Survey actions	In Progress	All Cllrs
h) Glamping Bus, Haybridge Wharf Farm	In Progress	Clr Denham
i) Raised kerbstone	In Progress	Clr Knight
j) Tankers at sewerage works	In Progress	Clr Knight
k) Complaint	In Progress	All Cllrs
l) Emergency plan	In Progress	All Cllrs
m) Playing field noticeboard	In Progress	Clr Knight
n) Review of Risk Register	In Progress	Clr Meyrick
o) Biodiversity Policy	In Progress	Clr Meyrick
p) Consider Workplan for 2024 – 2025	In Progress	All Cllrs
q) To approve the purchase of a weed burner for managing Blue Brick Path	In Progress	Clr Denham

43. Agenda

a) Proposed 20mph zone To consider the information supplied by Oxfordshire County Council regarding the proposed 20mph zone and the locations for the new repeater signs.		All Cllrs
b) Village gateways To agree a plan for purchase, location and installation.		All Cllrs
c) Audit action plan To agree a plan to address issues identified in the 2023-24 auditors report.		All Cllrs
d) Additional noticeboard keys To agree the purchase of four additional 8mm cabinet keys for the noticeboard on Main Street.		All Cllrs
e) Website and Social Media policy To agree erratum notice for Jan 2024 minutes and confirm approval of policy.		All Cllrs
f) RoSPA Playsafety annual playground report		All Cllrs

44. Finance

a) Confirmation of the total bank balances as at 27 Aug 2024 of £41,818.47 and £479.50.						
b) To note and approve payments:						
<table border="1"> <tr> <td>15-Jul-24</td> <td>ICO</td> <td>GDPR Certificate</td> <td>£35.00</td> </tr> </table>	15-Jul-24	ICO	GDPR Certificate	£35.00		
15-Jul-24	ICO	GDPR Certificate	£35.00			
c) To note the receipts:						
<table border="1"> <tr> <td>09-Jul-24</td> <td>Lloyds Bank</td> <td>Interest</td> <td>£41.04</td> </tr> </table>	09-Jul-24	Lloyds Bank	Interest	£41.04		
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07-Aug-24	HMRC	VAT Refund 2021-22 to 2023-24	£2,478.36		
09-Aug-24	Lloyds Bank	Interest	£39.34		
d) RFO's comments					Clr Denham

45. Planning

24/01947/F Demolition of the existing stables and erection of new stables at Claydon Hay Barn		All Cllrs
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46. Community group report

47. Agree date of next meeting